

 NAMTHEUN1 Page #	HR & Administration Dept.	Doc #	NT1PC-HR-0001
	HR Section	Revision	002
Doc Substance	01 Page	Last Reviewed/Updated	05-Mar-20
	Employment Application	Approval	Up to the level of Position

Employment Application Form

Applied Position:, Section:

Salary Expectation: LAK, THB, USD

Start Date:

I. Individual Information

- Candidate Name & Surname:, Nickname:, Dated of Birth:
 Place of Birth:(Village),(District),(Province),(Country)
 Age: Years old, Nationality:, Ethnic Group:, Religion:
- Candidate's Status: Single, Married, Divorce, Widowed, No. of Children..... people
- Mobilephone:....., Homephone:....., E-mail:.....
- Candidate's Husband or Wife Mr/Mrs:, Age:years old
 Job Title:, Working Address:, Contact:
- Emergency Contact Name & Surname:, Contact:
 Relationship:, House No.:, Unit:, Village:
 District:, Province:, Country:

II. Education Background

Level	From Year	Majoring, Name of Institute	Internal or External
School Education Level			
Degree in Profession			
Others...			

● Training Over 01 month

From..... To	Training Title	Training Place

● Language Acknowledge Skills (Beginner, Moderate, Good, Vergood)

Language	Read	Writing	Listen	Speaking
English				
French				
Chinese				
Others				

● Computer Skills

- Microsoft Word, Microsoft Excel, Microsoft Power Point, SAP, LEAN, APAC, Others,
 please state

III. Previous Experiences

Year	Work Place	Position	Duty	Leaving Reason	Last Salary

IV. Other Information

- Other skills:
- Any infection diseases:
- Own transport means (Please state) Yes No Type of car or motobike:
- Type of Driving License: A B C Others:
- Are there any other people in your family working in NT1PC? Yes No If Yes, Name:
 Position:, Department:, Project:
- Where do you know our jobs vacancy from? Website: Newspaper:
 Magazine: Others (please state):

V. Job Reference, 02 reliable people

Name & Surname	Work Place	Contact	Relationship

I certify that my answers to each of the foregoing questions are true. I understand that any incorrect, incomplete or false of informations furnished by me will be considered as just cause for rejection of this or dismissal employment.

I hereby authorize Nam Theun 1 Power Co., Ltd. to make any investigation on my backgroups deemed necessary and tranfer myself to work in Nam Theun 1 Power Co., Ltd. affiliated company by informing in advance.

Remark:

Please attached related documents as follows:

1. Copied of Passport or Nationality ID Card
2. 3x4 of current photo (2 photos)
3. Copied of all Work & Education Certificates + Transcript
4. Copied of National Social Security Fund Card (NSSF) if Applicable
5. Copied of Bank Account(BCEL_LAK for Lao/BBL_THB for Thai)
- 6.Copied of Family book (for Lao)
- 7.Criminal Record (Original) for Lao
8. Health Certificate (Original)
9. Resident attestation (Original) for Lao

For Company use:

Overall inpression

Position:	Basic Salary:
Start date:	Work place:
Interviewed by:	
1.	Position:, Dtae:
2.	Position:, Dtae:
3.	Position:, Dtae:
Approved by:	
.....	Position:, Dtae: