

Nam Theun 1 Power Co., Ltd (NT1PC)

Sithong Road, Pakthang Village, Sikhotabong District, Vientiane Capital
Tel: (856)021 550497, Fax: (856) 021 550498,
E-mail: Info@nt1pc.com



Specifications

Supply of Office Stationery 2026- 2027

1. Company Introduction

Nam Theun 1 Power Company Limited (NT1PC) was authorized by the Government of the Lao People's Democratic Republic (GOL) to develop, own, and operate the Nam Theun 1 Hydropower Project (NT1HPP). The Company has entered into a Concession Agreement (CA) with the GOL since 14 June 2016, the Concession period of which spans 27 years.

NT1PC is jointly owned by four shareholders: Phonesack Group Company Limited (PSG), Chaleun Sekong Energy Co., Ltd. (CSE), Electricity Generating Public Company Limited (EGCO), and EDL-Generation Public Company (EDL-GEN).

The Project is located on the Nam Kading River in Bolikhamxay Province, approximately 33 km upstream of its confluence with the Mekong, and 220 km from Vientiane, central Laos. The Nam Theun River is one of the major tributaries of the Mekong River in Lao PDR, with a catchment area of 13,856 km² at the dam site.

NT1PC signed and entered into the Power Purchase Agreement with the Electricity Generating Authority of Thailand (EGAT) and the Électricité du Laos (EDL). The total installed capacity, with 3 generating units under 2 PPAs, is 650 MW, of which 2×260 MW will be supplied to EGAT and 130 MW to EDL for the duration of 27 years commencing from the Commercial Operation Date (COD) 12 August 2022.

2. List of office stationery

No	Stock code	Description - Eng	Description - Lao	Unit
1	ADM0001	A4 Paper	ເຈ້ຍເອ4	Box/ກ່ອງ
2	ADM0002	A4 paper colour	ເຈ້ຍສີເອ4 1 pack/50 pcs	Ream/ຕັບ
3	ADM0003	Brown Envelop A4	ຊອງນ້ຳຕານ ໃສ່ເອກະສານ A4 1 pack/50 pcs	Pack/ຕັບ
4	ADM0004	Brown F14 size envelopes	ຊອງນ້ຳຕານ ໃສ່ເອກະສານ A4/F 1 pack/50 pcs	Pack/ຕັບ
5	ADM0005	Brown Envelop A3	ຊອງນ້ຳຕານ ໃສ່ເອກະສານ A3 1 pack/50 pcs	Pack/ຕັບ
6	ADM0006	Brown envelopes A5	ຊ່ອງເຫຼືອງ A5	Ea/ຕັບ
7	ADM0007	A4 paper file	ແຜ່ນເຈ້ຍ A4 ປິນສີ 1 pack/50 pcs	Ea/ແຜ່ກ
8	ADM0008	Black clips-#112 (12 Clips/1Box)	ກີບດຳ ເປີ112 (ນ້ອຍສຸດ)	Box/ກ່ອງ ນ້ອຍ
9	ADM0009	Black clips-#111 (12 Clips/1Box)	ກີບດຳ ເປີ111 (ກາງ)	Ea/ອັນ
10	ADM0010	Black clips-#110 (12 Clips/1Box)	ກີບດຳ ເປີ110 (ໃຫຍ່)	Ea/ອັນ

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11	ADM0011	Black clips-#109 (12 Clips/1Box)	ກີບດຳ ເບີ109	Box/ກ່ອງ
12	ADM0012	Black clips-#108 (12 Clips/1Box)	ກີບດຳ ເບີ108	Box/ກ່ອງ
13	ADM0013	Battery AAA	ແບັດເຕີລີ້ AAA	Box/ກ່ອງ
14	ADM0014	Battery AA	ແບັດເຕີລີ້ AA	Box/ກ່ອງ
15	ADM0015	CD	ແຜ່ນຊີດີ	Ea/ແຜ່ນ
16	ADM0016	dry liquid paper	ນ້ຳລືບແຫ້ງ	Ea/ອັນ
17	ADM0017	Calculator (normal)	ຈັກຄິດໄລ່ເລກ ທຳມະດາ	Ea/ອັນ
18	ADM0018	Paper Document Box	ກ່ອງໃສ່ເອກະສານ	Ea/ອັນ
19	ADM0019	CD boxes (12 EA)	ກັບໃສ່ແຜ່ນຊີດີ	Box / ກ່ອງ
20	ADM0020	Carbon blue	ກາກບອນ ສີຝ້າ	Ea/ຕັບ
21	ADM0021	Clear Glue	ກາວໃສ	Pack/ແຝັກ
22	ADM0022	Document shelf	ຖ້ານໃສ່ເອກະສານ	Ea/ອັນ
23	ADM0023	Endorsing ink Blue	ນ້ຳມຶກເຕີມ ສີຝ້າ	Ea/ກ່ອງ
24	ADM0024	Endorsing ink Red	ນ້ຳມຶກເຕີມ ສີແດງ	Ea/ກ່ອງ
25	ADM0025	Eraser	ຢາງລືບສີ່	Ea/ກ້ອນ
26	ADM0026	Glue 2 face 1 m	ກາວສອງໜ້າ 1 m	Ea/ອັນ
27	ADM0027	Glue Stick 40g elephant	ກາວຫຼອດ 40g ກາຊ້າງ	Ea/ອັນ
2	ADM0028	Horse document file H424-A4	ແຜ່ມດຳໂກຣໂນ H424-A4	Ea/ອັນ
29	ADM0029	Horse document file H401-A4	ແຜ່ມດຳໂກຣໂນ H401-A4	Ea/ອັນ
30	ADM0030	Horse document file 404 A4	ແຜ່ມດຳໂກຣໂນ A4 404	Ea/ອັນ
31	ADM0031	Horse document file for A3	ແຜ່ມດຳໂກຣໂນ A3	Pack / 3 ea
32	ADM0032	Horse document file 210P/F	ແຜ່ມດຳໂກຣໂນ 210P/F	Ea/ອັນ
33	ADM0033	Sheet protector A4	ຊ່ອງຢາງໃສ່ໂກຣໂນ	Ea/ຕັບ
34	ADM0034	Highlight pen-Green	ໄຮໄລ້-ຂຽວ	Ea/ອັນ
35	ADM0035	Highlight pen-Pink	ໄຮໄລ້-ປົວ	Ea/ອັນ
36	ADM0036	Highlight pen-yellow	ໄຮໄລ້-ເຫຼືອງ	Ea/ອັນ
37	ADM0037	Highlight pen-Orange	ໄຮໄລ້-ສົ້ມ	Ea/ອັນ

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38	ADM0038	Highlight pen-Blue	ໄຮໄລ້-ຟ້າ	Ea/ອັນ
39	ADM0039	Index plastic	ອິນເດັກຂັ້ນເອກະສານ	Pack/ແຟັກ
40	ADM0040	Key tags	ຫວງກຸນແຈ	Ea/ອັນ
41	ADM0041	Whiteboard eraser	ແປງລຶບກະດານ	Ea/ອັນ
42	ADM0042	Liquid paper	ນ້ຳລຶບ	Ea/ອັນ
43	ADM0043	Lao keyboard sticker	ສະຕິກເກີ້ ຄືບອດ	Ea/ອັນ
44	ADM0044	Max HD-10N	ແມ່ແມັກ-ເບີ 10	Ea/ອັນ
45	ADM0045	Max HD-50/50R	ແມ່ແມັກ-ເບີ 50/50R	Ea/ອັນ
46	ADM0046	Name card holder	ປຶ້ມໃສ່ນາມບັດ	Ea/ຫົວ
47	ADM0047	Laminate plastic A4	ແຜ່ນຢາງອັດແຂງ A4	Pack
48	ADM0048	Laminate plastic cover book	ແຜ່ນໃສ່ເຮັດປຶ້ມ (100ແຜ່ນ)	Ea/ຕັບ
49	ADM0049	Note book (normal) no:09	ປຶ້ມໂນ້ດ ເປັນໜັງເບີ09	Ea/ຫົວ
50	ADM0050	Small book size: 5 x 148mm	ປຶ້ມນ້ອຍຂະໜາດ5X148mm	Ea/ຫົວ
51	ADM0051	Note book - Venus	ປຶ້ມໂນ້ດ ວິນັດ	Ea/ຫົວ
52	ADM0052	Pencil box holder	ກ່ອງໃສ່ບິກ + ສີ່	Ea/ອັນ
53	ADM0053	Pocket folder(open Conner)- Toto A4 file	ແຟ່ມປາສຕິກ-Toto A4	Pack/ແຟັກ
50	ADM0054	Paper clip	ເຫຼັກຄັດເຈ້ຍ	Box/ກ່ອງ
55	ADM0055	Plastic Ruller	ໄມ້ບັນທັດຢາງ	Ea/ອັນ
56	ADM0056	Power Plugs elephant 5m	ປັກໄຟ	Pack/ແຟັກ
57	ADM0057	Pencil	ສີ່ດຳ ກາມ້າ	Ea/ກັບ
58	ADM0058	Post-its- 38x5mm (small) Diamon (A02)	ເຈ້ຍໂນ້ດເຫຼືອງ ນ້ອຍ 02 Diamon	Ea/ອັນ
59	ADM0059	Post-its- 76x76mm (medium) Diamon (A03)	ເຈ້ຍໂນ້ດເຫຼືອງ ກາງ 03 Diamon	Ea/ອັນ
60	ADM0060	Post-its- 76x123mm (big) Diamon (A05)	ເຈ້ຍໂນ້ດເຫຼືອງ ໃຫຍ່ 05 Diamon	Ea/ອັນ
61	ADM0061	Post-its- flags-(sing here)	ເຈ້ຍໂນ້ດຂໍລາຍເຊັ່ນ- (sing here)	Ea/ອັນ
62	ADM0062	Paper puncher small	ເຫຼັກເຈາະເຈ້ຍ-ນ້ອຍ	Ea/ອັນ
63	ADM0063	Pen-Blue Gel	ບິກ- ຟ້າ ເຈວ	Ea/ກັບ
64	ADM0064	Pen-Black Gel	ບິກ- ດຳ ເຈວ	Ea/ກັບ

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65	ADM0065	Pen-Red Gel	ປິກ- ແດງ ເຈວ	Ea/ກັບ
66	ADM0066	Permanent marker- Black	ປິກເຟີດ-ດຳ 2 ຫົວ	Ea/ກັບ
67	ADM0067	Permanent marker- Red	ປິກເຟີດ-ແດງ 2 ຫົວ	Ea/ກັບ
68	ADM0068	Permanent marker (Blue)	ປິກເຟີດ-ຟ້າ 2 ຫົວ	Ea/ກັບ
69	ADM0069	Plastic flie paper fastoner	ເຫຼັກຄັດເຈ້ຍ ແບບສີ	Ea/ແຜັກ
70	ADM0070	Paper puncher (Big)	ເຫຼັກເຈາະເຈ້ຍ-ໃຫຍ່	Ea/ອັນ
71	ADM0071	Pin	ມຸດປັກກະດານ	ກັບ
72	ADM0072	Stamp pad - blue	ແປ້ນສະແຕັມ-ຟ້າ	Ea/ອັນ
73	ADM0073	Stamp pad - red	ແປ້ນສະແຕັມ-ແດງ	Ea/ອັນ
74	ADM0074	Staple No.10 (1Big box/20 Small Boxes)	ລຸກແມັກ ເບີ10	Box/ກ່ອງ (ນ້ອຍ)
75	ADM0075	Staple No.3 (1Big box/20 Small Boxes)	ລຸກແມັກ ເບີ3	Box/ກ່ອງ (ນ້ອຍ)
76	ADM0076	Spiral Book Binder - size 06	ຢ່ວງ ເບີ 06	Ea/ແຜັກ
77	ADM0077	Spiral Book Binder - size 08	ຢ່ວງ ເບີ 08	Ea/ແຜັກ
78	ADM0078	Spiral Book Binder - size 10	ຢ່ວງ ເບີ 10	Ea/ແຜັກ
79	ADM0079	Spiral Book Binder - size 12	ຢ່ວງ ເບີ 12	Ea/ແຜັກ
80	ADM0080	Spiral Book Binder - size 14	ຢ່ວງ ເບີ 14	Ea/ແຜັກ
81	ADM0081	Spiral Book Binder - size 16	ຢ່ວງ ເບີ 16	Ea/ແຜັກ
82	ADM0082	Spiral Book Binder - size 18	ຢ່ວງ ເບີ 18	Ea/ແຜັກ
83	ADM0083	Spiral Book Binder - size 20	ຢ່ວງ ເບີ 20	Ea/ແຜັກ
84	ADM0084	Spiral Book Binder - size 22	ຢ່ວງ ເບີ 22	Ea/ແຜັກ
85	ADM0085	Spiral Book Binder - size 28	ຢ່ວງ ເບີ 28	Ea/ແຜັກ
86	ADM0086	Spiral Book Binder - size 30	ຢ່ວງ ເບີ 30	Ea/ແຜັກ
87	ADM0087	Spiral Book Binder - size 32	ຢ່ວງ ເບີ 32	Ea/ແຜັກ
88	ADM0088	Spiral Book Binder - size 45	ຢ່ວງ ເບີ 45	Ea/ແຜັກ
89	ADM0089	Scotch tape small roll	ສະກອດເທັບໃສ ກໍ່ນ້ອຍ	Roll/ກໍ່
90	ADM0090	Scotch tape medium roll	ສະກອດເທັບໃສ ກໍ່ກາງ	Roll/ກໍ່
91	ADM0091	Scotch tape big roll	ສະກອດເທັບໃສ ກໍ່ໃຫຍ່	Roll/ກໍ່

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92	ADM0092	Scotch tape (Colour) 1.5"	ສະກໍອດສີ 1.5"	Roll/ກໍ້
93	ADM0093	Scotch tape (Colour) 2'	ສະກໍອດສີ 2"	Roll/ກໍ້
94	ADM0094	Scissor	ມືດຕັດ	Ea/ອັນ
95	ADM0095	Big cutter	ມືດຄັດເຕີໃຫຍ່	Ea/ອັນ
96	ADM0096	Stapler Remover	ເຄື່ອງດຶງລູກແມັກ	Ea/ອັນ
97	ADM0097	Signature folders Famingle	ແຟ້ມເຊັນເອກະສານ ຄືບບອດ	Ea/ອັນ
98	ADM0098	Suspension file	ແຟ້ມຫ້ອຍ	Pack/ແຟັກ
99	ADM0099	Whiteboard marker- Black	ບີກເຟິດຂຽນກະດານ-ດຳ	Ea/ກ້ານ
100	ADM0100	Whiteboard marker- Red	ບີກເຟິດຂຽນກະດານ-ແດງ	Ea/ກ້ານ
101	ADM0101	White envelopes-8 1/2 AA size	ຊອງຂາວສັ້ນ	Pack/ຕັບ
102	ADM0102	DVD	ແຜ່ນດີວີດີ	Ea/ແຜ່ນ
103	ADM0103	White Board Marker (Blue)	ບີກເຟິດກະດານ-ຟ້າ	Ea/ກັບ
104	ADM0104	Post-its- 76x101mm (medium) Diamon (A04)	ເຈ້ຍໂນ້ດເຫລືອງ 76x101mm (medium) Diamon (A04)	Ea/ອັນ
105	ADM0105	Pen (Blue)	ບີກ-ຟ້າ	Ea/ກັບ
106	ADM0106	Pen (Black)	ບີກ-ດຳ	ກັບ
107	ADM0107	Pen (Red)	ບີກ-ແດງ	ກັບ
108	ADM0108	Laminate (A3)	ແຜ່ນລິດເຈ້ຍແຂງ (A3)	Ea/ຕັບ
109	ADM0109	Paper cutter	ແຜ່ນຕັດເຈ້ຍ	Ea/ອັນ
110	ADM0110	Sticker Paper	ປ້າຍຕິດສະຕິກເກີ	Ea/ຕັບ
111	ADM0111	Metal Standing folder Holder	ຂາຕັ້ງເອກະສານ	Ea/ອັນ
112	ADM0112	White board cleaner	ນ້ຳຢາລຶບກະດານຂາວ	Bottle/ຕຸກ
113	ADM0113	White envelopes (Long)	ຊອງຂາວຍາວ	Pack/ຕັບ
114	ADM0114	A3 Paper Double A	ເຈ້ຍເອ3	Ea/ຕັບ
115	ADM0115	StampsNo.23/8-H	ລູກແມັກເບີ 23/8-H	Ea/ກັບ
116	ADM0116	Ink pilot	ມືກເຕີມບີກ	ກັບ
117	ADM0117	Waterproof Glossy photo paper SANAAA 200g/m	ເຈ້ຍພິມຮູບ A4 (ບາງ)	ແຟັກ

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118	ADM0118	ກາວກາຊ້າງ	ກາວກາຊ້າງ	ອັນ
119	ADM0119	ແມ່ເຫຼັກກາຍື້ມຕິດຟາ	ແມ່ເຫຼັກກາຍື້ມຕິດຟາ	ອັນ
120	ADM0120	Carbonless continuous paper	ເຈ້ຍກາກບອນປື້ນ	ກັບ
121	ADM0121	Index paper	ເຈ້ຍຂັ້ນເອກະສານ	ແຜ່ກ
122	ADM0122	Slide n grip binding bars 05 min	ສັນຮູດປື້ມ 05 ມິນ	ແຜ່ກ
123	ADM0123	Slide n grip binding bars 07 min	ສັນຮູດປື້ມ 07 ມິນ	ແຜ່ກ
124	ADM0124	Slide n grip binding bars 12 min	ສັນຮູດປື້ມ 12 ມິນ	ແຜ່ກ
125	ADM0125	Slide n grip binding bars 15 min	ສັນຮູດປື້ມ 15 ມິນ	ອັນ
126	ADM0126	Plastic cover for DVD	ຊອງຢາງໃສ່ແຜ່ນ DVD	Ea/ແຜ່ກ
127	ADM0127	Scotch tape big roll	ສະກັອດສິນ້ຳຕານ ກໍ່ໃຫຍ່	Ea/ແຜ່ກ
128	ADM0128	plastic envelopes poly file folders	ແຜ່ມກະດຸມ A4	Pack/ຕັບ
129	ADM0129	sharpener pencil	ໂຮງແຫລມສີ່ ແບບນ້ອຍ	ອັນ
130	ADM0130	Black clips AR-108 (12 Clips/1Box)	ກີບດຳ ເບີ AR-108/50mm	Box/ກ່ອງ
131	ADM0131	Scot trab cutter	ໂຮງຕັດສະກັອດໃຫຍ່	ອັນ
132	ADM0132	Notebook, Unicorn U9	ປຶ້ມບັນທຶກຢູນິຄອນ U9	Ea/ຫົວ

3. Responsibilities by NT1PC and Contractor**➤ NT1PC responsibilities**

- Provides the required list of stationery items
- Provides verification of proposed stationery items from suppliers

➤ Contractor responsibilities

- Provide the bidding proposal in USD
- Prepare the sample of stationery items by photo or physical items
- Workman and transportation service
- Supply the stationery items as required by NT1PC

Nam Theun 1 Power Co., Ltd (NT1PC)

Sithong Road, Pakthang Village, Sikhotabong District, Vientiane Capital
Tel: (856)021 550497, Fax: (856) 021 550498,
E-mail: Info@nt1pc.com



- The contractor shall comply with Lao laws and all laws of the Lao PDR such as VAT, TAX

4. Bidder Qualification:

- The Bidder must have experience supplying stationery items.
- The bidder must not have a mutual interest or benefit with other bidders
- The bidder or its authorized representative shall not have any relationship with NT1PC's staff
- The bidder must have a valid VAT registration license under Lao Laws and Regulation

5. Proposal Submission

The bidder must submit the price proposal in USD. Note that the Purchase Order will be issued in LAK based on BCEL exchange rate and the payment will be made in LAK. The proposal must be submitted to ONLY this procurement.bid@nt1pc.com by no later than **17:00 hrs. 14 July 2026**. For more information, please contact Mr. Keooudone SISOUPHANH, Telephone: 020 28039378.

Kindly note that all the commercial proposals shall include VAT.

The bidder must submit the Variation Quotation for the Stationery including price Quotations with breakdown by complying with this specification.

- The Bids Security: value of USD 3,000 per lot when the cost estimate per lot exceeds USD 200,000. This bid security shall be returned to the bidder within 14 business days after the announcement of the successful or unsuccessful bidders.
- Performance Security (Bond): minimum 5% of the Contract price values exceeding USD 100,000.
- The advance payment: maximum of 10% of the contract price, will be deducted in each instalment payment and will be returned the security to the contractor after advance payment deduction is completed
- The Retention Money: minimum 5% of the contract price shall be requested contract values exceeding USD 100,000.

6. Terms and Conditions.

- The offer quotation must be included transportation service fee to NT1PC Office, Pakthang village, Sikotabong Dist, VTE
- The offer quotation must be included the packaging box, on or off loading at supplier warehouse and NT1PC warehouse.
- The offer quotation must be included 10% VAT
- The offer can be quoted in USD. Note that the Purchase Order (PO) will be issued in LAK based on BCEL exchange rate and the payment will be made in LAK.
- The validity of price offer must be valid 1 year

7. Term of Contract

The contract will be 12 months or 1 year contract

8. Terms of Payment

The term of payment will be 30 days after the invoice submission to the NT1PC Office.

BIDDING FORM

Supply of the stationery items 2026-2027

No	Stock code	Description - Eng	Description - Lao	Unit	Unit price (USD) For an individually order, ລາຄາຕໍ່ເປັນຫົວ ຕາມສັງຄັ້ງ					Leadtime after placing the PO	Remarks
					1-20	21-40	41-60	61-80	81-100		
1	ADM0001	A4 Paper	ເຈ້ຍເອ4	Box/ກ່ອງ							
2	ADM0002	A4 paper colour	ເຈ້ຍສີເອ4 1 pack/50 pcs	Ream/ຕັບ							
3	ADM0003	Brown Envelop A4	ຊອງນໍ້າຕານ ໃສ່ເອກະສານ A4 1 pack/50 pcs	Pack/ຕັບ							
4	ADM0004	Brown F14 size envelopes	ຊອງນໍ້າຕານ ໃສ່ເອກະສານ A4/F 1 pack/50 pcs	Pack/ຕັບ							
5	ADM0005	Brown Envelop A3	ຊອງນໍ້າຕານ ໃສ່ເອກະສານ A3 1 pack/50 pcs	Pack/ຕັບ							
6	ADM0006	Brown envelopes A5	ຊອງເຫຼືອງ A5	Ea/ຕັບ							
7	ADM0007	A4 paper file	ແຟ້ມເຈ້ຍ A4 ປື້ນສີ 1 pack/50 pcs	Ea/ແຜ່ນ							
8	ADM0008	Black clips-#112 (12 Clips/1Box)	ກິບດໍາ ເປີ112 (ນ້ອຍສຸດ)	Box/ກ່ອງນ້ອຍ							
9	ADM0009	Black clips-#111 (12 Clips/1Box)	ກິບດໍາ ເປີ111 (ກາງ)	Ea/ອັນ							
10	ADM0010	Black clips-#110 (12 Clips/1Box)	ກິບດໍາ ເປີ110 (ໃຫຍ່)	Ea/ອັນ							
11	ADM0011	Black clips-#109 (12 Clips/1Box)	ກິບດໍາ ເປີ109	Box/ກ່ອງ							
12	ADM0012	Black clips-#108 (12 Clips/1Box)	ກິບດໍາ ເປີ108	Box/ກ່ອງ							
13	ADM0013	Batery AAA	ແບັດເຕີລີ AAA	Box/ກ່ອງ							
14	ADM0014	Battery AA	ແບັດເຕີລີ AA	Box/ກ່ອງ							
15	ADM0015	CD	ແຜ່ນຊີດີ	Ea/ແຜ່ນ							
16	ADM0016	dry liquid paper	ນໍ້າລົບແຫ້ງ	Ea/ອັນ							
17	ADM0017	Calculator (normal)	ຈັກຄິດໄລ່ເລກ ທຳມະດາ	Ea/ອັນ							
18	ADM0018	Paper Document Box	ກ່ອງໃສ່ເອກະສານ	Ea/ອັນ							
19	ADM0019	CD boxes (12 EA)	ກັບໃສ່ແຜ່ນຊີດີ	Box / ກ່ອງ							
20	ADM0020	Carbon blue	ກາກບອນ ສີຟ້າ	Ea/ຕັບ							
21	ADM0021	Clear Glue	ກາວໃສ	Pack/ແຜ່ນ							
22	ADM0022	Document shelf	ຖ້ານໃສ່ເອກະສານ	Ea/ອັນ							
23	ADM0023	Endorsing ink Blue	ນໍ້າມຶກເຕີມ ສີຟ້າ	Ea/ກ່ອງ							
24	ADM0024	Endorsing ink Red	ນໍ້າມຶກເຕີມ ສີແດງ	Ea/ກ່ອງ							
25	ADM0025	Eraser	ຢາງລືບສີ່	Ea/ກ່ອນ							
26	ADM0026	Glue 2 face 1 m	ກາວສອງໜ້າ 1 m	Ea/ອັນ							
27	ADM0027	Glue Stick 40g elephant	ກາວຫຼອດ 40g ກາຊ້າງ	Ea/ອັນ							
2	ADM0028	Horse document file H424-A4	ແຟ້ມຕໍາໂກຣໂນ H424-A4	Ea/ອັນ							
29	ADM0029	Horse document file H401-A4	ແຟ້ມຕໍາໂກຣໂນ H401-A4	Ea/ອັນ							
30	ADM0030	Horse document file 404 A4	ແຟ້ມຕໍາໂກຣໂນ A4 404	Ea/ອັນ							
31	ADM0031	Horse document file for A3	ແຟ້ມຕໍາໂກຣໂນ A3	Pack / 3 ea							
32	ADM0032	Horse document file 210P/F	ແຟ້ມຕໍາໂກຣໂນ 210P/F	Ea/ອັນ							
33	ADM0033	Sheet protector A4	ຊ່ອງຢາງໃສ່ໂກຣໂນ	Ea/ຕັບ							
34	ADM0034	Highlight pen-Green	ໄຮໄລ້-ຂຽວ	Ea/ອັນ							
35	ADM0035	Highlight pen-Pink	ໄຮໄລ້-ປິວ	Ea/ອັນ							
36	ADM0036	Highlight pen-yellow	ໄຮໄລ້-ເຫຼືອງ	Ea/ອັນ							
37	ADM0037	Highlight pen-Orrange	ໄຮໄລ້-ສົ້ມ	Ea/ອັນ							
38	ADM0038	Highlight pen-Blue	ໄຮໄລ້-ຝ້າ	Ea/ອັນ							
39	ADM0039	Index plastic	ອິນເດັກຂັ້ນເອກະສານ	Pack/ແຜ່ນ							
40	ADM0040	Key tags	ຫວຽກຸ້ນແຈ	Ea/ອັນ							
41	ADM0041	Whiteboard eraser	ແປງລືບກະດານ	Ea/ອັນ							
42	ADM0042	Liquid paper	ນໍ້າລືບ	Ea/ອັນ							
43	ADM0043	Lao keyboard sticker	ສະຕິກເຕີ ຄົບອດ	Ea/ອັນ							
44	ADM0044	Max HD-10N	ແມ່ແມັກ-ເປີ 10	Ea/ອັນ							
45	ADM0045	Max HD-50/50R	ແມ່ແມັກ-ເປີ 50/50R	Ea/ອັນ							
46	ADM0046	Name card holder	ປຶ້ມໃສ່ນາມບັດ	Ea/ຫົວ							
47	ADM0047	Laminate plastic A4	ແຜ່ນຢາງອັດແຂງ A4	Pack							
48	ADM0048	Laminate plastic cover book	ແຜ່ນໃສ່ອັດປຶ້ມ (100ແຜ່ນ)	Ea/ຕັບ							
49	ADM0049	Note book (normal) no:09	ປຶ້ມໄນໂດ ເປັນໜັງເປີ09	Ea/ຫົວ							
50	ADM0050	Small book size: 5 x 148mm	ປຶ້ມນ້ອຍຂະໜາດ5X148mm	Ea/ຫົວ							
51	ADM0051	Note book - Venus	ປຶ້ມໄນໂດ ວິນັດ	Ea/ຫົວ							
52	ADM0052	Pencil box holder	ກ່ອງໃສ່ປຶກ + ສີ່	Ea/ອັນ							
53	ADM0053	Pocket folder(open Conner)-Toto A4	ແຟ້ມປາສຕິກ-Toto A4	Pack/ແຜ່ນ							
50	ADM0054	Paper clip	ເຫຼັກຄັດເຈ້ຍ	Box/ກ່ອງ							
55	ADM0055	Plastic Ruller	ໄມ້ບັນທັດຢາງ	Ea/ອັນ							
56	ADM0056	Power Plugs elephant 5m	ປັກໄຟ	Pack/ແຜ່ນ							
57	ADM0057	Pencil	ສີ່ດໍາ ກາມ້າ	Ea/ກັບ							
58	ADM0058	Post-its- 38x5mm (small) Diamon	ເຈ້ຍໄປັດເຫຼືອງ ນ້ອຍ 02 Diamon	Ea/ອັນ							
59	ADM0059	Post-its- 76x76mm (medium) Diamon	ເຈ້ຍໄປັດເຫຼືອງ ກາງ 03 Diamon	Ea/ອັນ							
60	ADM0060	Post-its- 76x123mm (big) Diamon	ເຈ້ຍໄປັດເຫຼືອງ ໃຫຍ່ 05 Diamon	Ea/ອັນ							
61	ADM0061	Post-its- flags-(sing here)	ເຈ້ຍໄປັດຂໍ້ລາຍເຊັນ- (sing here)	Ea/ອັນ							
62	ADM0062	Paper puncher small	ເຫຼັກເຈາະເຈ້ຍ-ນ້ອຍ	Ea/ອັນ							

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					1-20	21-40	41-60	61-80	81-100		
63	ADM0063	Pen-Blue Gel	ປຶກ- ຟ້າ ເຈວ	Ea/ກັບ							
64	ADM0064	Pen-Black Gel	ປຶກ- ຕຳ ເຈວ	Ea/ກັບ							
65	ADM0065	Pen-Red Gel	ປຶກ- ແດງ ເຈວ	Ea/ກັບ							
66	ADM0066	Permanent marker- Black	ປຶກເພີດ-ດຳ 2 ຫົວ	Ea/ກັບ							
67	ADM0067	Permanent marker- Red	ປຶກເພີດ-ແດງ 2 ຫົວ	Ea/ກັບ							
68	ADM0068	Permanent marker (Blue)	ປຶກເພີດ-ຟ້າ 2 ຫົວ	Ea/ກັບ							
69	ADM0069	Plastic file paper fastoner	ເຫຼັກຄັດເຈ້ຍ ແບບສີ	Ea/ແຜ່ນ							
70	ADM0070	Paper puncher (Big)	ເຫຼັກເຈາະເຈ້ຍ-ໃຫຍ່	Ea/ອັນ							
71	ADM0071	Pin	ມຸດປັກກະດານ	ກັບ							
72	ADM0072	Stamp pad - blue	ແປ້ນສະແຕັມ-ຟ້າ	Ea/ອັນ							
73	ADM0073	Stamp pad - red	ແປ້ນສະແຕັມ-ແດງ	Ea/ອັນ							
74	ADM0074	Staple No.10 (1Big box/20 Small Box)	ລູກແມັກ ເປີ10	Box/ກ່ອງ(ນ້ອຍ)							
75	ADM0075	Staple No.3 (1Big box/20 Small Box)	ລູກແມັກ ເປີ3	Box/ກ່ອງ(ນ້ອຍ)							
76	ADM0076	Spiral Book Binder - size 06	ຢວງ ເປີ 06	Ea/ແຜ່ນ							
77	ADM0077	Spiral Book Binder - size 08	ຢວງ ເປີ 08	Ea/ແຜ່ນ							
78	ADM0078	Spiral Book Binder - size 10	ຢວງ ເປີ 10	Ea/ແຜ່ນ							
79	ADM0079	Spiral Book Binder - size 12	ຢວງ ເປີ 12	Ea/ແຜ່ນ							
80	ADM0080	Spiral Book Binder - size 14	ຢວງ ເປີ 14	Ea/ແຜ່ນ							
81	ADM0081	Spiral Book Binder - size 16	ຢວງ ເປີ 16	Ea/ແຜ່ນ							
82	ADM0082	Spiral Book Binder - size 18	ຢວງ ເປີ 18	Ea/ແຜ່ນ							
83	ADM0083	Spiral Book Binder - size 20	ຢວງ ເປີ 20	Ea/ແຜ່ນ							
84	ADM0084	Spiral Book Binder - size 22	ຢວງ ເປີ 22	Ea/ແຜ່ນ							
85	ADM0085	Spiral Book Binder - size 28	ຢວງ ເປີ 28	Ea/ແຜ່ນ							
86	ADM0086	Spiral Book Binder - size 30	ຢວງ ເປີ 30	Ea/ແຜ່ນ							
87	ADM0087	Spiral Book Binder - size 32	ຢວງ ເປີ 32	Ea/ແຜ່ນ							
88	ADM0088	Spiral Book Binder - size 45	ຢວງ ເປີ 45	Ea/ແຜ່ນ							
89	ADM0089	Scotch tape small roll	ສະກັອດເທັບໃສ ກໍ່ນ້ອຍ	Roll/ກໍ່							
90	ADM0090	Scotch tape midium roll	ສະກັອດເທັບໃສ ກໍ່ກາງ	Roll/ກໍ່							
91	ADM0091	Scotch tape big roll	ສະກັອດເທັບໃສ ກໍ່ໃຫຍ່	Roll/ກໍ່							
92	ADM0092	Scotch tape (Colour) 1.5"	ສະກັອດສີ 1.5"	Roll/ກໍ່							
93	ADM0093	Scotch tape (Colour) 2"	ສະກັອດສີ 2"	Roll/ກໍ່							
94	ADM0094	Scissor	ມືດຕັດ	Ea/ອັນ							
95	ADM0095	Big cutter	ມືດຄັດເຕີໃຫຍ່	Ea/ອັນ							
96	ADM0096	Stapler Remover	ເຄື່ອງດັງລູກແມັກ	Ea/ອັນ							
97	ADM0097	Signature folders Famingle	ແຟ້ມຊື້ນເອກະສານ ຄົບບອດ	Ea/ອັນ							
98	ADM0098	Suspension file	ແຟ້ມຫ້ອຍ	Pack/ແຜ່ນ							
99	ADM0099	Whiteboard marker- Black	ປຶກເພີດຂຽນກະດານ-ດຳ	Ea/ກ້ານ							
100	ADM0100	Whiteboard marker- Red	ປຶກເພີດຂຽນກະດານ-ແດງ	Ea/ກ້ານ							
101	ADM0101	White envelopes-8 1/2 AA size	ຊອງຂາວສົ້ນ	Pack/ຕັບ							
102	ADM0102	DVD	ແຜ່ນດິວີດີ	Ea/ແຜ່ນ							
103	ADM0103	White Board Marker (Blue)	ປຶກເພີດກະດານ-ຟ້າ	Ea/ກັບ							
104	ADM0104	Post-its- 76x101mm (medium) Diamon	ເຈ້ຍໂປັດເທລືອງ 76x101mm (medium) Diamon	Ea/ອັນ							
105	ADM0105	Pen (Blue)	ປຶກ-ຟ້າ	Ea/ກັບ							
106	ADM0106	Pen (Black)	ປຶກ-ດຳ	ກັບ							
107	ADM0107	Pen (Red)	ປຶກ-ແດງ	ກັບ							
108	ADM0108	Laminate (A3)	ແຜ່ນລິດເຈ້ຍແຂງ (A3)	Ea/ຕັບ							
109	ADM0109		ແຜ່ນຕັດເຈ້ຍ	Ea/ອັນ							
110	ADM0110	Sticker Paper	ປ້າຍຕິດສະຕິກເຕີ	Ea/ຕັບ							
111	ADM0111	Metal Standing folder Holder	ຂາຕັ້ງເອກະສານ	Ea/ອັນ							
112	ADM0112	White board cleaner	ນ້ຳຢາລືບກະດານຂາວ	Bottle/ບຸກ							
113	ADM0113	White envelopes (Long)	ຊອງຂາວຍາວ	Pack/ຕັບ							
114	ADM0114	A3 Paper Double A	ເຈ້ຍເອ3	Ea/ຕັບ							
115	ADM0115	StamplesNo.23/8-H	ລູກແມັກເປີ 23/8-H	Ea/ກັບ							
116	ADM0116	Ink pilot	ມືກເຕີມປຶກ	ກັບ							
117	ADM0117	Waterproof Glossy photo paper S	ເຈ້ຍພິມຮູບ A4 (ບາງ)	ແຜ່ນ							
118	ADM0118	ກາວກາຊ້າງ	ກາວກາຊ້າງ	ອັນ							
119	ADM0119	ແຟ່ເຫຼັກກາຍຶມຕິດຟາ	ແຟ່ເຫຼັກກາຍຶມຕິດຟາ	ອັນ							
120	ADM0120	Carbonless continuous paper	ເຈ້ຍກາກບອນບິນ	ກັບ							
121	ADM0121	Index paper	ເຈ້ຍຂຶ້ນເອກະສານ	ແຜ່ນ							
122	ADM0122	Slide n grip binding bars 05 min	ສັນຮູດບີ້ມ 05 ມິນ	ແຜ່ນ							
123	ADM0123	Slide n grip binding bars 07 min	ສັນຮູດບີ້ມ 07 ມິນ	ແຜ່ນ							
124	ADM0124	Slide n grip binding bars 12 min	ສັນຮູດບີ້ມ 12 ມິນ	ແຜ່ນ							
125	ADM0125	Slide n grip binding bars 15 min	ສັນຮູດບີ້ມ 15 ມິນ	ອັນ							
126	ADM0126	Plastic cover for DVD	ຊອງຢາງໃສ່ແຜ່ນ DVD	Ea/ແຜ່ນ							
127	ADM0127	Scotch tape big roll	ສະກັອດສີນ້ຳດານ ກໍ່ໃຫຍ່	Ea/ແຜ່ນ							



No	Stock code	Description - Eng	Description - Lao	Unit	Unit price (USD) For an individually order, ລາຄາຕໍ່ບັນທຶກ ຕາມສັງຂັ້ນ					Leadtime after placing the PO	Remarks
					1-20	21-40	41-60	61-80	81-100		
128	ADM0128	plastic envelopes poly file folders	ແຟມາະຄຸມ A4	Pack/ຕັບ							
129	ADM0129	sharpener pencil	ໂຮງແຫລມສໍ່ ແບບນ້ອຍ	ອັນ							
130	ADM0130	Black clips AR-108 (12 Clips/1Box)	ກິບດໍາ ເບີ AR-108/50mm	Box/ກ່ອງ							
131	ADM0131	Scot trab cutter	ໂຮງຕັດສະກັອດໃຫຍ່	ອັນ							
132	ADM0132	Notebook, Unicorn U9	ປຶ້ມບັນທຶກຢູນິຄອນ U9	EA/ຫົວ							

Terms and Condition:

1. The offer quotation must be included transportation service fee to NT1PC Office, Pakthang village, Sikhotabong Dist, VTE
2. The offer quotation must be included the packaging box, on or off loading at supplier warehouse and NT1PC warehouse.
3. The offer quottion must be included 10% VAT
4. The offer can be quoted in USD. Note that the Purchase Order will be issued in LAK based on BCEL exchange rate on the PO issuance and the payment will be made in LAK.
5. The validity of price offer must be valid 1 year