

Nam Theun 1 Power Co., Ltd (NT1PC)

Unit 15, Sithong Road, Pakthang Village, Sikhottabong District, Vientiane Capital, Lao PDR

Tel: (856)021 550 775, Fax: (856) 021 550 680,

E-mail: Info@nt1pc.com; Website: www.nt1pc.com

Terms of Reference

Gardening Services

1. Company Introduction:

Nam Theun 1 Power Company Limited (NT1PC) was authorized by the Government of the Lao People's Democratic Republic (GOL) to develop, own, and operate the Nam Theun 1 Hydropower Project (NT1HPP). The Company has entered into a Concession Agreement (CA) with the GOL since 14 June 2016, the Concession period of which spans 27 years.

NT1PC is jointly owned by four shareholders: Phonesack Group Company Limited (PSG), Chaleun Sekong Energy Co., Ltd. (CSE), Electricity Generating Public Company Limited (EGCO), and EDL-Generation Public Company (EDL-GEN).

The Project is located on the Nam Kading River in Bolikhamxay Province, approximately 33 km upstream of its confluence with the Mekong, and 220 km from Vientiane, central Laos. The Nam Theun River is one of the major tributaries of the Mekong River in Lao PDR, with a catchment area of 13,856 km² at the dam site.

NT1PC signed and entered into the Power Purchase Agreement with the Electricity Generating Authority of Thailand (EGAT) and the Electricity du Laos (EDL). The total installed capacity, with 3 generating units under 2 PPAs, is 650 MW, of which 2x260 MW will be supplied to EGAT and 130 MW to EDL for the duration of 27 years commencing from the Commercial Operation Date (COD) 12 August 2022.

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2. Objective:

NT1PC intends to hire a qualified Service Provider who can provide gardening maintenance services at NT1PC's Project Site.

3. Location:

Project Site (NT1PC project site) as Annexure I. "Service Area"

4. Scope of Work for Gardening Services

- 4.1 Provide general gardening service for the general camp area and the welcome garden at the entrance.
- 4.2 Gardening activities are to be supervised at all times by a competent supervisor who has been adequately trained for this purpose. Particular attention shall be paid to all accommodation quarters to ensure that precise standards of cleanliness and hygiene are maintained.
- 4.3 The Service Provider shall ensure that any of the client's supplied equipment is not damaged or affected by the gardening methods employed and that its personnel perform the works in a responsible manner and with due regard to the principle of safe working practices. Willfully or negligently damaged equipment shall be replaced at the Service Provider's cost.
- 4.4 Where applicable, all surfaces shall be maintained in accordance with the manufacturer's recommended gardening procedures. The floors are to be swept, washed, and mopped daily.
- 4.5 The head count shall be adequate

No	Requirement	Head count	Remark
1	Manager	1	Corporate with NT1 Supervisor
2	Supervisor	1	
3	Gardener	8	
4	Gardening gears and hand tools	1 Lot	Adequate for work tasks
5	Safety Gears	1 Lot	Adequate for a gardener

Procedure requirement

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ການປະຕິບັດງານທຸກຄັ້ງຕ້ອງກວດກາພື້ນທີ່ແລະວັດຖຸທີ່ເປັນອັນຕະລາຍເສຍກອນ
-ຖ້າເຫັນວ່າໃນພື້ນທີ່ເຮົາຈະຕັດນັ້ນປອດໄພ ຈຶ່ງປະຕິບັດການ

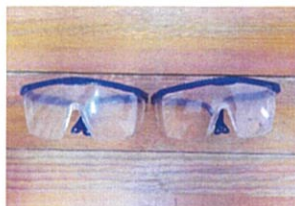


ກ່ອນຈະປະຕິບັດຕ້ອງໃສ່ອະກອນປ້ອງກັນສ່ວນບຸກຄົນໃຫ້ຄົບ ເພື່ອຫລີກລ້ຽງການເກີດອຸປະຕິເຫດ



ກ່ອນຈະນຳໃຊ້ເຄື່ອງຈັກທຸກຄັ້ງຕ້ອງກວດກາລະອຽດວ່າພ້ອມໃຊ້ງານໄດ້ຫລືບໍ່
ສິ່ງທີ່ຄວນເອົາໃຈໃສ່: 1.ເມື່ອເວລາຕັດໄປໃຫ້ເບິ່ງໄລຍະເວລາຂອງການຕັດ 20-30ນາທີໃຫ້ຝັກຜອນ
2.ຕັດໄປ 30-40ຊົ່ວໂມງແມ່ນໃຫ້ຖ່າຍປ່ຽນນ້ຳມັນເຄື່ອງອອກທຸກຄັ້ງ 3.ຮັກສາອັດຂອງຫົວຈັກແລະໃສ່ກະແລັດທຸກຄັ້ງ
4.ເມື່ອເວລາສະຕູດເຄື່ອງຫ້າມດຶງຖືກບາດດ່ຽວເລີຍ ຕ້ອງຢືກຂຶ້ນຕາມລ່ອກຂອງສາຍດຶງກ່ອນແລ້ວຈຶ່ງສະຕູດ
5.ໃນໄລຍະກຳລັງຕັດຫຍ້າຢູ່ຫ້າມເລັ່ງຈັກຫລືເປັນຈັກເດັດຂາດເພາະຊິເຮັດໃຫ້ຈັກຝັງແລະໃຊ້ງານບໍ່ໄດ້ດີ
6.ຫລັງຈາກເຮັດວຽກແລ້ວແມ່ນໃຫ້ກວດກາອະກອນເຄື່ອງມືວ່າຄົບບໍ່ແລ້ວຈຶ່ງເກັບເຂົ້າສ້າງມ້ຽນໃວ້ໃຫ້ຮຽບຮ້ອຍ

Personal PPE requirement



Tools and Hand Tools

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.ອຸປະກອນເລົ່ານີ້ໃຊ້ຕັດຫຍ້າໃບມົນມີແຂ້ວແລະເຄື່ອງໃສ່ສາຍຕັດ



.ສາຍຕັດຫຍ້າໃຊ້ໃນຝັ່ງທົ່ວທົນແລະຫາກພຽງ



.ອຸປະກອນຊ້ອມແປງ



.ອຸປະກອນໃຊ້ໃນການຖ້າງແລະປັບໜ້າດິນ



.ນ້ຳມັນເຄື່ອງຈັກຕັດຫຍ້າ



.ຖັງນ້ຳມັນແອັດຊັງນີ້ໃຊ້ສຳລັບຕັດຫຍ້າ
-ຕ້ອງເກັບຮັກສາໃຫ້ຫ່າງຈາກວັດຖຸໄວໄຟແລະໃຫ້ມີຄວາມປອດໄພທຸກຄັ້ງ



.ຖັງນ້ຳມັນແອັດນີ້ໃຊ້ສຳລັບລົດຈັກທີ່ແລ່ນໃຊ້ວຽກປະຈຳວັນ

5 Area of work for Gardener Service

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5.1 The contractor must provide all supervision, material, labor, equipment, services, operations, and expertise required to perform the mowing and lawn maintenance for the NT1PC Site premises. Mow areas defined as grass as and when required to ensure grass does not exceed 50mm in height. Cutting down to between 10 and 25 mm, ensuring cuttings are evenly distributed. Immediately following each cut, trimming must take place to clear paths, edges, and paved areas. The program for grass-cutting will be as follows: Residential area with a total area of 70,000 m² = 1 time per month in the dry season (November – April) and 2 times per month in the rainy season (May – October).

5.2 Around the Andritz camp 642m, cutting of grass or weed distance is 3 meters around to removal from clearance line = 1 time per month, including interior fencing area.

5.3 Around the Warehouse, Office, and Outdoor warehouse + Landfill operation area 1,29 km, cutting of grass or weed distance is 3 meters around to removal from clearance = 1 time per month, including interior fencing area.

5.4 For the out-of-camp area, is require 2 times / Year

No	Section	Distance of Clearance	In Square matter
1	From the Andritz camp to the Viewpoint dam and Spirit house area	3.5 Km	21,000 M2
2	Common Switch yard	0.375 Km	1,125 M2
3	From 3 Junction to Powerhouse	0.889 Km	5,334 M2
4	From Entrance to NT1 Camp	5.3 Km	31,800 M2
5	From Andritz Camp to 3 Junction up to the Dam	0.75 Km	4,500 M2
Total		10.81 Km	63,759 M2

1. The contractor responsible cut down the grass and weed away from the designated NT1 site project area approximatelyKm (by Google Map Measurement), both sides of the road need to cut down the grass and weed away **3M (By average and variant of area condition)**, also remove weeds and tree pruning away from the low voltage electrical pole and power line. To complete the grass cutting requirement, it shall be cut down at least **10cm** from the bottom, but not over **15cm** high on average.
2. In Case of nearby storm drainage or obstruction point the contractor needs to make sure the cut-down grass or weeds and pruning trees won't never left them blockage the drainage
3. All work must conform to all NT1PC's safety Standards, OHS.
4. The Service Provider's staff **MUST** wear protective clothing at all times when performing grass-cutting work.

5.5 The Welcome Garden

- Regularly mow and trim the lawn to a neat, uniform height, preventing it from becoming overgrown.
- Cutting down to between 10 and 25 mm, ensuring cuttings are evenly distributed.

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- Prune and trim large trees, hedges, and flowering shrubs to maintain an aesthetic shape and ensure safety (preventing branches from blocking signs or solar pathway lights).
- Clear weeds, debris, and fallen leaves from the lawn and paved walkways (especially after heavy rain or wind).
- Loosen soil and apply organic/chemical fertilizers as scheduled to keep the grass and plants lush and green.
- Immediately following each cut, trimming must take place to clear paths, edges, and paved areas
- Monitor for plant diseases or pests and safely apply appropriate treatments if necessary.

5.6 Maintain ground keeping by much

- All work must conform to all NT1PC's safety Standards, OHS.
- The Service Provider's staff MUST wear protective clothing and PPE at all times when doing housekeeping and gardening work.
- NT1PC requires Three Gardeners to work on a daily basis from Monday to Saturday. They are responsible for planting the flowers and trees, watering, cutting, decorating any flowers, and ground maintenance procedures and requirements.
- Coordinate and communicate with Site management for the gardening development plan.
- Continue to operate the PKD-site gardening, including the planting schedule, under the advice of NT1PC Site Management.

6 Bidder Qualification

- Must be a cleaning and gardening company
- Must have experience of more than 5 years
- The Service Provider must be registered as a commercial enterprise in the Lao PDR.
- Enterprise Registration.
- VAT Registration Certificate.

7 Contractor's Responsibilities

- The Service Provider is responsible for paying all wages, OT, taxes, and other statutory requirements according to the Lao Labor Law and other related laws.
- Working hours: 08h00 - 17h00 including 1 hr. lunch break.
- Working days: Monday to Saturday.
- Supply an adequate number of staff to ensure all work is done as scheduled and planned.
- Provide proper training, transportation, accommodation, meals, work uniform, PPE, and tools to Service Providers' staff.
- Any accidents that happen to Service Staff shall be covered by the Service Provider.

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- The Service Provider must adhere to the camp's health, safety, and fire policies.
- Cooking activities must be conducted only in the designated outdoor cooking area provided by NT1PC.

8 Owner's Responsibilities

- NT1PC will pay the Service Provider according to the agreed schedule of rates.
- Payment will be made on the basis that all requirements have been met. The payment will be paid within 14 days after receiving the invoice.
- Designate Representative (s) to coordinate with the Service Provider's Representative to ensure the achievement of work requirements.

9. Term of Contract

The contract will be 12 months or 1 year contract

10. Terms of Payment

14 days after invoice date.

11. Proposal Submission

- Interested companies are invited to submit their proposals to us by July, **2026**, by email to Procurement.bid@nt1pc.com ONLY. The price shall be quoted in USD, while NT1PC will pay in LAK based on the BCEL Note Rate at the invoice date.
- For more information, please contact

Mr. Phetphouthone PHOMMAVONG Site Management Manager +856 20 52 898 721

Ms. Latda THATHILATH Tel: 020 5420 1221 for commercial terms and contract

Mr. Siththisack Vongkhamheng Tel: 020 2223 4040 for site visit

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Annexure I: Service Areas

NT1 Camp



Andritz Camp



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Warehouse**Welcome Garden and Landmark**



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2. Around the switch yard Appx 375m (including under powerline weed and tree clearance)



3. From Junction to powerhouse Appx 889m (both sides of road including under powerline weed and tree clearance)



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4. From the entrance 13th Route to the NT1 camp Appx 5km



5. From Andritz Camp to 3 Junction up to the Dam



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